

**Minutes of the Committee of the Whole Meeting  
of the Board of Education  
Flossmoor School District 161  
April 27, 2011**

President, Dr. David Dreyfuss called the meeting to order at 7:04 p.m.

Roll call was taken and the following members were present for the meeting:

**Present**

Mr. Arnold Crater  
Mrs. Christine Marks  
Mr. Ronald A. Moore  
Mr. Thomas Sifner  
Mr. John Simmons  
Dr. David Dreyfuss

**Absent**

Mrs. Timijanel Odom

**Others Present**

Dr. Donna C. Joy, Superintendent  
Dr. Susan Pingitore, Associate Superintendent of Administrative Services  
Dr. Rebecca Elish, Director of Learning and Instruction  
Mr. Joseph Martin, Director of Operations  
Ms. Deborah Pitts, Director of Instructional Technology  
Ms. Nancy Wilson, Director of Special Education  
Ms. Cathy Perino, Board Clerk

**Others present:**

Dr. Vanessa Atkins, Karen Brown, Bruce Brozynski, Bruce Nieminski, Venus Smith, Lynn Westerlund, Crystal Conley, FEA Co-President, Pam Cernetic, FEA Co-President, staff, and community members (see attached sign in sheet).

**Review of Summer Work Projects**

Joe Martin, director of Operations, shared with the committee members projects to be considered for summer projects 2011. The total cost of the projects will be approximately \$72,830.

Safety concerns with the main entry at Heather Hill School were discussed. The entry way could be reconfigured to move a set of doors so that the bathroom and classroom/office are behind them. This would permit guests to only enter directly into the office. Work on this project will begin during the summer of 2011.

It was suggested that a camera should be added to give visibility from the office.

Installation of the key fob system for the exterior doors is scheduled for Parker Junior High this summer. This will complete the installation at all schools.

Mr. Crater inquired who would maintain the fob system. Mr. Martin responded the District does. All buildings have key access in the case of an electrical outage.

During the summer of 2010 the lockers at Serena Hills were refurbished and look great. The next school in line is Flossmoor Hills. Lockers would be refinished both inside and out. All damaged lockers would be repaired. Mr. Martin also proposes a plan to repaint and repair the Western Avenue lockers in 2012.

The carpet in the media center is extremely worn and stained at Western Avenue School. Mr. Martin understands the Western Avenue PTO is funding the replacement of media furnishings. This would be a good time for the District to replace the carpeting while the media center is empty. This would save the District the cost of labor to do this task.

The server room top air conditioning unit at Normandy Villa has reached its life expectancy. This room is critical to the District's communication and student record functions. Mr. Martin recommends installing a new unit during the summer months.

Mr. Simmons clarified all of these projects are under the bid threshold and wanted to make sure the administration solicited a number of quotes. Mr. Martin stated yes.

- *Recommendation: The Board recommends moving forward this item and placing on the May 9, 2011 Board of Education meeting agenda for approval.*

### **Update on Teacher Evaluation Committee**

Dr. Rebecca Elish shared a brief overview of the teacher evaluation committee with the Committee of the Whole members. Dr. Elish complimented the committee on their hard work (a few committee members are in the audience) and the committee continues to meet to develop the Teacher Evaluation Plan. All decisions have been made with a focus on the ultimate goal of student learning.

Dr. Elish shared that approximately 90% of the work is complete. The Committee has completed and reached consensus on Sections 1, 2, 4, 5, 6 and 7, which were presented at the February Committee of the Whole meeting. Section 9 is an overview of the entire plan and sections 10-15 are progress charts, which are the timelines when the evaluations will occur as well as the purpose. These forms also help the administrators (or evaluators) to guide

them through the evaluation process. Twenty forms will be created in all. The committee is still discussing the roll out plan and the training process.

Mr. Simmons inquired if this plan might be used as a recruiting tool in the future. Dr. Elish stated the District would be tying in the rubric and the expectations into hiring and the District's mentoring program in the future.

Mr. Crater asked if there was any connection between the Superintendent's goals, Principals' goals to this document. Dr. Elish shared student achievement is the District's goal. The four levels of performance were clarified: *Unsatisfactory, Needs Improvement, Proficient, and Excellent*. He also inquired of the evaluation plan's process. Dr. Elish commented that the first couple of years the District would be developing the process.

- *Recommendation: The Board recommends moving forward this item to the May Committee of the Whole meeting so the Board can be walked through the process so they can see where the Teacher Evaluation Committee is in the process and discuss any updated suggestions shared by the Board.*

### **Discussion of Scavenger Bids**

Mr. Martin shared with the Committee of the Whole members the District goes out for Scavenger bids every three years and received two bid packages in response to its latest bid request. The bids were opened on April 5, 2011 and the results were discussed. The District recommends awarding the scavenger bid for Flossmoor District 161 to Homewood Disposal. Homewood Disposal currently provides scavenger service to the District and has done so for the past six years with no problems. Mr. Martin noted the District would receive an 11% decrease from the last contract.

- *Recommendation: The Board recommends moving forward this item and placing on the May 9, 2011 Board of Education meeting agenda for approval.*

### **Adjournment**

A motion was made by Mr. Moore seconded by Mr. Crater to adjourn the Committee of the Whole meeting. Ayes: All. Motion Carried.

The Board of Education meeting adjourned at 7:30 p.m.

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Dr. David Dreyfuss, President

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Ronald E. Moore, Secretary

**Special Meeting of the Board of Education  
Flossmoor School District 161  
April 27, 2011**

President, Dr. David Dreyfuss at 7:30 p.m, called a special meeting to order.

Board Clerk, Cathy Perino, took roll call. The following members were present for the meeting:

**Present**

Mr. Arnold Crater  
Mrs. Christine Marks  
Mr. Ronald A. Moore  
Mr. Thomas Sifner  
Mr. John Simmons  
Dr. David Dreyfuss

**Absent**

Mrs. Timijanel Odom

Dr. Dreyfuss stated the purpose of this special meeting was to handle unfinished Business of the old Board of Education.

Dr. Dreyfuss announced the approval of the new Principal of Heather Hill School would be removed from the agenda.

**Approval of Minutes**

A motion was made by Mr. Sifner seconded by Mr. Moore to approve the consent Agenda regarding minutes. All AYES. Motion Carried.

**Approval of the Superintendent Contract**

A motion was made by Mr. Crater seconded by Mr. Moore to approve the Superintendent Contract with Craig Doster. All AYES. Motion Carried.

Dr. Dreyfuss shared Mr. Doster is currently the Superintendent of Ottawa District 141. He was the Principal at Summit Hill Junior High in Frankfort as well as an elementary and Middle School Teacher. He has extensive knowledge in the areas of Curriculum, Finance, Negotiation, and grants.

Mr. Doster was introduced and thanked the Board of Education. He is looking forward to getting around the District in the next few weeks to meet parents, teachers, principals and staff. Mr. Doster begins with the District as the new Superintendent of Schools, July 1, 2011.

**Canvassing Election/Resolution**

A motion was made by Mr. Moore seconded by Mr. Crater to accept the canvassing results resolution declaring Leah Bailey Langston, Gregg Lunceford, and John Simmons be elected members of School District 161 Board of Education for a full term. All AYES. Motion Carried.

**Adjournment of the Board of Education Sine Die**

A motion was made by Mr. Crater seconded by Mr. Sifner to adjourn the old Board of Education. All AYES. Motion Carried.

Dr. Dreyfuss thanked Mr. Crater and Mr. Sifner for their years of service on the Board of Education.

The Board of Education meeting adjourned at 7:40 p.m.

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Dr. David Dreyfuss, President

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Ronald E. Moore, Secretary

**Reorganization of the New Board of Education  
Flossmoor School District 161  
April 27, 2011**

Board Clerk, Cathy Perino at 7:40 p.m, called the reorganization meeting of the Board of Education to order.

Roll call verified there was a quorum of the Board present with the following members present:

**Present**

Mrs. Leah Langston  
Mr. Gregg Lunceford  
Mrs. Christine Marks  
Mr. Ronald Moore  
Mrs. Timijanel Odom, via teleconference at 7:45 p.m.  
Mr. John Simmons  
Dr. David Dreyfuss

**Absent**

**Staff Members Present:**

Dr. Donna C. Joy, Superintendent  
Dr. Susan Pingitore, Associate Superintendent of Administrative Services  
Dr. Rebecca Elish, Director of Learning and Instruction  
Mr. Joseph Martin, Director of Operations  
Ms. Deborah Pitts, Director of Instructional Technology  
Ms. Nancy Wilson, Director of Special Education  
Ms. Cathy Perino, Board Clerk

**Others present:**

Dr. Vanessa Atkins, Karen Brown, Bruce Brozynski, Bruce Nieminski, Venus Smith, Lynn Westerlund, Crystal Conley, FEA Co-President, Pam Cernetic, FEA Co-President, staff, and community members (see attached sign in sheet).

Dr. Donna C. Joy, administered an oath of office to the two new Board members and incumbent board member, John Simmons.

Leah Langston, and Gregg Lunceford were welcomed to the Board of Education; John Simmons was welcomed back, and the Board looks forward to working with them.

A motion was made by Mrs. Marks seconded by Mr. Moore to appoint Ms. Perino as temporary Board President until new Board of Education officers are elected. All AYES. Motion Carried.

**Motion to Elect President of Board of Education**

A motion was made by Mr. Simmons seconded by Mr. Moore to elect Dr. David Dreyfuss as President of the Board of Education. All AYES. Motion Carried.

**Election of the Vice President of Board of Education**

A motion was made by Dr. Dreyfuss seconded by Mrs. Marks to elect Ronald Moore as Vice-President of the Board of Education. All AYES. Motion Carried.

Mrs. Odom joined the meeting via teleconference.

**Election of the Secretary of Board of Education**

A motion was made by Mrs. Langston seconded by Mr. Moore to elect Gregg Lunceford as Secretary of the Board of Education. AYES: 4, NAY: 3. Motion Carried.

A motion was made by Dr. Dreyfuss seconded by Mrs. Marks to elect John Simmons as Secretary of the Board of Education. AYES: 3, NAY: 4. Motion Failed.

Mr. Moore nominated Mrs. Langston to serve as the Board’s SPEED representative, but she declined.

Ms. Odom was appointed to be the District’s IASB representative.

**Adjournment**

A motion was made by Mrs. Marks seconded by Mrs. Odom to adjourn the Board of Education meeting. All AYES. Motion Carried.

The Board of Education meeting adjourned at 7:55 p.m.

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Dr. David Dreyfuss, President

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Gregg Lunceford, Secretary