



FLOSSMOOR DISTRICT 161

New Student Enrollment Requirements

To enroll your child(ren), a variety of forms must be completed and fees collected. In addition, Flossmoor School District 161 requires you to provide the school with the following **original** materials to be immediately photocopied and returned to you. **All items must be current and have the correct address and names.**

- **Valid Illinois Driver's License**
- **Mortgage/Lease/Other**
 - **If you own**, bring in a current mortgage statement.
 - **If you rent**, bring in your current lease showing the date of expiration, and the name, address and phone number of your landlord. We do verify all leases. Each year when it expires, a new lease must be provided.
 - **If you live with a resident** – The resident you live with must provide the residency documents on this page and complete an affidavit. Parent/Guardian must provide a driver's license, current tax return or current paycheck stub (with name and address), and current bank or charge card statement.
 - **If your living circumstances are different than above**, you must make an appointment with the District Registrar (647-7000, 41 E. Elmwood Dr., Chicago Heights) to approve your residency documentation.
- **One (1) of the Following Items Showing a Current Date (dated within the last two months)**
 - Utility Bill: water, gas, electric or garbage
 - Homeowners/Renters insurance policy
- **Original Certified Birth Certificate for Your Child** (Raised seal)
- **Custody Documentation (if applicable)**
 - Divorce decree (front page showing petitioner, custody section(s), last page with court stamps)
 - Guardianship documents or other affidavits of custody
 - Current form 906 from the Department of Children and Family Services
 - If you are a Foster parent, you must have placement papers from DCFS or other agency as well as meet all residency requirements.
- **Special Education Services**
 - If your child receives special education services, please bring a current IEP for placement.
- **Health Requirements**
 - All students must have a physical with current immunizations on file prior to attendance. This includes preschool and transfer students. A new physical examination with current immunizations is required prior to entering kindergarten and sixth grade. The school must receive the physical and record of immunizations **BEFORE the first day of school**. Any student not in compliance with these requirements will be unable to attend school until requirements are met and documentation is received. All children enrolling in kindergarten after January 1, 2008, and any children enrolling for the first time in a public, private, or parochial school after January 1, 2008, must have an eye examination and present proof of the eye examination to the school before October 15th of the school year.
- **School Transfer Forms**
 - No public school district is required to admit a new student unless they can produce ISBE Form 33-78 from the student's previous Illinois public school district as per Section 2-3 13a of the School Code. As per the amendment to that code, no school district is required to admit a new student who is transferring from an out-of-state public school unless the parent or guardian of the student certifies in writing that the student is not currently serving a suspension or expulsion imposed by the school from which the student is transferring.

Please understand that we must be assured that the school district's taxpayers are supporting only those students who are verified residents. If you should move during the school year, please immediately inform the office so our records are accurate.