



FLOSSMOOR DISTRICT 161

New Student Enrollment Requirements

To enroll your child(ren), a variety of forms must be completed and fees collected. In addition, Flossmoor School District 161 requires you to provide the school with the following **original** materials to be immediately photocopied and returned to you. **All items must be current and have the correct address and names.**

___ **Valid Illinois Driver's License or State of Illinois Identification Card**

___ **Mortgage/Lease/Other**

If you own, bring in a mortgage document, coupon book or closing papers.

If you rent, bring in your current lease showing the date of expiration, and the name, address and phone number of your landlord. Each year when it expires, a new lease must be provided.

If you live with a resident – The resident must provide the documents on this page and complete an affidavit. You must provide a driver's license/ID, three (3) specific documents in your name and address of the resident you are living with and complete an affidavit.

If your living circumstances are different than above, you must make an appointment with the District Registrar (647-7000, 41 E. Elmwood Dr., Chicago Heights) to approve your residency documentation.

___ **Three (3) of the Following Items Showing a Current Date (1 Must Be a Utility Bill)**

Utility Bill: water, gas, electric or garbage (within the past three months)

Auto insurance policy

Homeowners insurance policy

Library Card

Property tax bill

Voter's registration card

License plate registration

___ **Original Certified Birth Certificate for Your Child** (Raised seal)

___ **Custody Documentation (if applicable)**

Divorce decree (front page showing petitioner, custody section(s), last page with court stamps)

Guardianship documents or other affidavits of custody

Current form 906 from the Department of Children and Family Services

If you are a Foster parent, you must have placement papers from DCFS or other agency as well as meet all residency requirements.

___ **Special Education Services**

If your child receives special education services, please bring a current IEP for placement.

___ **Health Requirements**

Health forms are required for all students entering kindergarten, fifth grade and for students entering school for the first time at any grade level. (This includes preschool and students transferring from other states and countries.) Written evidence of immunizations must accompany the physical exam form. Students in preschool must also have the HIB. The series of three (3) Hepatitis B Vaccinations is required for students entering a program below the kindergarten level and all students entering the fifth, sixth, seventh, and eighth grade. Students in non-compliance will be excluded from school. Completion of a dental form is required for students entering kindergarten, second and sixth grades.

___ **School Transfer Forms**

No public school district is required to admit a new student unless they can produce ISBE Form 33-78 from the student's previous Illinois public school district as per Section 2-3 13a of the School Code. As per the amendment to that code, no school district is required to admit a new student who is transferring from an out-of-state public school unless the parent or guardian of the student certifies in writing that the student is not currently serving a suspension or expulsion imposed by the school from which the student is transferring.

Please understand that we must be assured that the school district's taxpayers are supporting only those students who are verified residents. If you should move during the school year, please immediately inform the office so our records are accurate.

Thank you for your cooperation in the completion of these registration formalities.