



FLOSSMOOR DISTRICT 161

**Flossmoor Hills * Heather Hill* Serena Hills*
Western Avenue*Parker Junior High**

September, 2007

Dear Parents/Guardians:

In our efforts to improve communications between parents and school, Flossmoor School District 161 will conduct A TEST of our telephone broadcast system on Thursday, October 18 at 6:30 p.m. This test will enable school personnel to make sure the District has correct/current parent/guardian information. *IF YOU DO NOT RECEIVE A CALL, PLEASE CONTACT YOUR CHILD'S PRINCIPAL.*

The telephone broadcast system will enable the School District to notify all households and parents by phone within minutes of an emergency or unplanned event that causes early dismissal, school cancellation or late start. This service is provided by SchoolReach, which specializes in school-to-parent communications. Flossmoor School District 161 will continue to report school closings due to snow or weather as we have in the past (see attached) and will use this system as an overlay to the public announcements.

When used, the service will simultaneously call all listed phone numbers in our parent contact list and will deliver a recorded message from the District offices. The service will deliver the message to both live answer and answering machines. No answers and busies will be automatically retried twice in 15 minute intervals after the initial call.

All information and contact numbers are strictly secure and confidential and are only used for the purposes described above.

Please contact your student's school with questions or concerns.

Sincerely,

Donna C. Joy, Ed.D.
Superintendent of Schools